



Conference Rates and Venue Capacities - 2012

DAY CONFERENCE RATES:

DAY CONFERENCE PACKAGE @ R340.00 PER PERSON (08H00 - 17H00)

- Tea and Coffee on Arrival
- Tea, Coffee and Pastries (Sweet & Savoury) Mid-Morning
- Buffet Lunch in our Restaurant or Finger Lunch in the Venue
- Tea, Coffee and Biscuits in the Afternoon
- Venue Hire
- Standard Equipment: Screen, DVD or VCR Player, TV, Whiteboard and Markers
- Free Onsite Parking
- Jugs of Ice Water and Mints

HALF DAY CONFERENCE RATES:

HALF DAY CONFERENCE PACKAGE @ R275.00 PER PERSON (08H00 - 13H00 OR 12H00 - 17H00)

- Tea and Coffee on Arrival
- Tea, Coffee and Pastries (Sweet & Savoury) Mid-Morning or Afternoon
- Buffet Lunch in our Restaurant or Finger Lunch in the Venue
- Venue Hire
- Standard Equipment: Screen, DVD or VCR Player, TV, Whiteboard and Markers
- Free Onsite Parking
- Jugs of Ice Water and Mints

ADDITIONAL OPTIONS:

- Dessert with Lunch can be served at R15.00 per person
- Assorted Muffins on Guest Arrival can be arranged at R12.00 per person
- Jugs of Fruit Juice during Tea Breaks are charged at R30.00 per jug
- 500ml Still or Sparkling Mineral Waters are charged at R10.00 per bottle
- Non-Alcoholic Beverages during lunch at a charge of R15.00 per person
- Flipchart and Markers can be provided at an additional R160.00 per set
- Data projector or Proxima can be hired in at R 900.00 per day
- Delegate Pens and Notepads can be provided at an additional R25.00 per delegate
- PA System & Microphones (1 x Lapel & 1 x Roving) for the Garden Room only can be hired at R600.00 per day

ACCOMMODATION RATES:

OPTION A: SICA'S GUEST HOUSE

www.sica.co.za

Single Room Rate at R865.00 per night on a bed and breakfast basis

Double / Twin Room Rate at R1050.00 per room per night on a bed and breakfast basis

Dinner is served in our a la carte restaurant at an estimated amount of R160.00 - R200.00 per person per night

OPTION B: SICA'S - THE LOFT

www.sicatheloft.co.za

9 Bedroom Boutique Bed and Breakfast. We do not serve dinner at this branch. It is approximately 500m from Sica's Guest House where you can use their restaurant, bar and other facilities' and still sign it onto your room account.

Single Room Rate at R900.00 per night on a bed and breakfast basis

Double / Twin Room Rate at R1200.00 per room per night on a bed and breakfast basis

OPTION C: SICA'S MUSGRAVE

www.sicamusgrave.co.za

10 Bedroom Bed and Breakfast. We do not serve dinner at this branch. It is within walking distance to Musgrave Shopping Centre and Restaurants.

Single Room Rate at R700.00 per night on a bed and breakfast basis

Double / Twin Room Rate at R800.00 per room per night on a bed and breakfast basis

PLEASE NOTE:

All the above rates are inclusive of Value Added Tax

Rates are subject to change without prior notice

Conference rates are valid from 01 January - 31 December 2012

Accommodation rates are valid from the 01 November 2011 - 31 October 2012

VENUE STYLE & CAPACITY:

VENUE	U Shape	Cinema	Boardroom	Schoolroom	Banquet
Garden Room	60	150	N/A	100	100 (with dance floor)
Stables	25	40	20	25	N/A
Racquets	15	25	15	20	N/A
Boardroom	N/A	N/A	10	N/A	N/A
Palms	35	80	N/A	70	60

VENUE DIMENSIONS:

VENUE	Diameter	Length	Width	Height	Area
Garden Room		12.5m	12.5m	2.8m	147m ²
Stables		9m	5.5m	3m	50m ²
Racquets		8m	5m	3m	40m ²
Boardroom		8m	4.5m	3m	30m ²
Palms		16.6m	8.25m	3m	128m ²
Round - 8 Seater	1.5m				
Round - 10 Seater	1.8m				
Dance Floor		5m	4m		
Seating Plan Frame		1m	70cm		
Main Table (1 table)		1.8m	45cm		